

# DISCIPLINE POLICY

## MINIMUM LICENSING REQUIREMENTS FOR CHILD CARE FACILITIES

ST. JAMES UMC LEARNING CENTER uses the following methods of discipline:

St. James UMC Learning Center is committed to an approach of directing children toward positive acceptable behavior in a well-planned, interesting learning environment. Acceptable or desired behavior will be reinforced with praise. Inappropriate behavior will be ignored when possible.

Teachers will provide reasonable rules with logical consequences for breaking those rules. Discipline shall be consistent and appropriate to the child's level of understanding.

Should repeated unacceptable behavior occur, the child will spend an appropriate period away from the group. The period away from the group shall be one minute per age of the child, not to exceed five minutes. The area away from the group shall be specified by each teacher, but not in an area associated with eating, sleeping or restroom facilities. The child will remain within sight of the teacher or other Learning Center staff member at all times. Time Out will not be used with children under 2 years of age.

If a child shows destructive or harmful behavior on a regular basis, a call or conference will be held with the child's parents, teacher, and the director.

Corporal punishment will not be administered at St. James UMC Learning Center. However, if undesirable behavior continues after all previous steps have been carried out, dismissal of the child may occur.

**"I have read and understand the discipline policy of the child care facility. I give my permission for the use of all methods set out above."**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

If the parent/guardian disagrees with any disciplinary method above, please list method preferred:

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**PLEASE NOTE: Physical punishment shall not be administered to children.**

(Minimum Licensing Requirements for Child Day Care Centers 500.2)

(Minimum Licensing Requirements for Day Care Family Homes 501.1)