

2. REGISTRATION AGREEMENT RETURN THIS SHEET FOR REGISTRATION

Our acceptance of your registration packet and payment of registration and building fees assures your child a place in our program. In turn, we expect that you will honor your enrollment unless you move from the city or in our opinion some unusual circumstances make dissolution of the contract the most advantageous arrangement for the child. Please sign below and return with the rest of the Registration Packet for your child's file.

St James United Methodist Church Kids LIFE
An After School Ministry for Kindergarten through Fifth Grades
2021-2022

REGISTRATION AGREEMENT

I have read, and will abide by the policies in the Parent Handbook. ***I understand that two week's written notice is required prior to withdrawing my child and that tuition for the month in which the notice of withdrawal is effective will not be refunded or pro-rated. I understand that non-attendance does not exempt me from paying for space reserved for my child.***

- Tuition Express is required for enrollment – August tuition will run on August 17 for \$110. All other months, TE will run on/around the 10th.
- After 2pm, \$5.00 late notification fee charged if child is not riding the bus to St. James after school. The \$5 fee will also be added if we don't receive notification at all and have to call to verify child's absence.
- **After 5:30pm**, \$1.00 late pickup fee PER MINUTE first time / \$5 PER MINUTE second time / \$10 PER MINUTE third+ time.
- A NSF fee will be applied to your account if Tuition Express is unable to withdraw the funds from your account. You will be contacted by the Director or Account Associate to handle the situation. There could be a minimal processing fee to run a special Tuition Express run.

Parent's Signature _____ Date _____