

# St. James Giving Guide

A quick how-to for those giving online

(contact [finance@stjameslr.org](mailto:finance@stjameslr.org) if you experience any issues can't resolve.)

## Step 1: Visit our Give Page

You can visit our page by typing [www.stjameslr.org/give](http://www.stjameslr.org/give) in your browser's web-bar.

## Step 2: Scroll Down

Scroll down until you see our Give Here form. This is where you can do everything from give, to setting up an account, and recurring gifts. It's our new one stop shop!

## Step 3: Choose A Fund

The designates where your money will go. You may give to the Annual Fund, Share Fund or make an honorarium or memorial.

Step 4: Enter your gift amount and click how you would like to give (credit card or bank account).

## Step 5: Enter your Payment Info

Please fill out all of the form in its entirety. All of this information is required to submit your gift.

## Step 6: Sign-in or Set-up an Account to Create and Manage Recurring Gifts

This is a new system, so you will need to create a new account in order to view your settings and make changes. This could not be easier — create an account via email or through text message. From here you set up gifts that repeat monthly with out you having to remember to give!



GIVE HERE

### My Donation

FUND	AMOUNT
2020 COVENANT GIVING <span>×</span>	\$ 200.00

+ ADD DONATION

### I'd Like To Give By

<input checked="" type="checkbox"/> Credit Card	<input type="checkbox"/> ACH Bank Account
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Choose your preferred sign in method

TEXT

EMAIL